

38th EMS Council Session

10-11 April 2018, Norrköping, Sweden

Minutes of 28 May 2018

adopted

Participants: (voting councillors underlined)

Svante Bodin (SMS, Sweden)

Jean-Pierre Chalon (Météo et Climat, France)

Ben Dieterink (Chair Technology Achievement Award Committee)

Zoltan Dunkel (MMT, Hungary)

Sven-Erik Gryning (DaMS, Denmark)

Paul Halton (IMS, Ireland)

Sylvain Joffre (Chair EMS Committee on Meetings)

Martina Junge (EMS Executive Secretary)

Fritz Neuwirth (ÖMG, Austria)

Stefan Nilsson (SMHI, representing NMHS observer group)

Robert Riddaway (EMS President)

Heinke Schlünzen (DMG, Germany)

Excused: Ewen McCallum (RMetS, UK), Tanja Cegnar (Chair Media and Communication Team), Emily Gleeson (Chair Liaison Committee – remote participation on 10 April), Gudrun Nina Petersen (Chair Awards Committee) could not attend.

Also, Josep Tomas í Bosch (AMACA, Andorra) was not present.

The Session opened at 14:00h on Tuesday 10 April and closed at 13:00h on 11 April 2018.

Chair: Bob Riddaway, EMS President

Minutes: Martina Junge

1. Opening of the 38th Session

The EMS President opened the 38th Session of the EMS Council by welcoming all participants. This was followed by Rolf Brennerfelt, Director-General of SMHI, welcoming the EMS Council and wishing everyone a successful meeting and an enjoyable stay in Norrköping. He presented an overview of SMHI's activities, including operations, research and new developments. The EMS President thanked the Swedish hosts for their warm welcome.

With eight councillors present the necessary quorum of seven was attained. Votes are given as (acceptance: rejection: abstention).

2. Acceptance of Agenda and early announcement of additional AOB

A proposal for the agenda was distributed with the invitation to attend the Council meeting. The agenda was accepted (Annex A).

No item was announced for the agenda item AOB.

3. Implementation of decisions taken at the 37th Session of the EMS Council

The draft minutes of the 37th Session of the EMS Council have been distributed to all participants of that meeting. Revisions that were submitted to the Executive Secretary within four weeks after distribution have been implemented after review by the President. The minutes were then distributed to EMS Members. The minutes were subsequently held adopted (Rules of procedure 57) and are available from <http://www.emetsoc.org/governance-structure/council/council-meetings>.

The implementation of decisions recorded in the minutes has been detailed in paper *C38_03_Implementation-of-Decisions-C37*, provided in part II of the minutes – Annexes. All decisions have been implemented.

In addition to recording decisions, the minutes also identify short-term actions: the implementation of these is recorded in paper *C38_03-01_Report-on-37-Actions* and are referred to in documents related to agenda items. Action 5 (investigation of an award for TV weather presenters worldwide/for specific areas) is in progress and will be carried forward (**Action 1**).

A vote by correspondence was called in December 2017; a report on the background, decision and voting was provided in paper *C38_03-02_vbc*. The Council had made the following decision:

C38.01 Committee on Meetings membership: The EMS Council approved the membership of Haleh Kootval on the EMS Committee on Meetings until autumn 2020.

4. Report of the President

The EMS President reported on his activities since the last Council Session as well as on initiatives taken by the EMS Bureau (part II – Annexes: paper *C38_04_Report-President-Bureau*). Specifically he referred to his visit at the EMS Office, his activities during EMS2017, and the initiatives and activities of the EMS Bureau in preparation of this Council Session.

It was noted that:

- The Treasurer, Heinke Schlünzen, and the Vice-President, Jean-Pierre Chalon, are both willing to be candidates for their respective offices when their current terms of office ends in September 2018.
- The development of IFMS and EMS's involvement will continued to be kept under review.

Action 2: Bob Riddaway will investigate whether access to the paper on the early history of EMS, which has now been published in two parts in *Weather*, can be made accessible for the EMS community.

C38.02 Report of the President and Bureau: The Council approved the Report of the President and Bureau. (Votes: 8:0:0)

5. Report of the Executive Secretary

The Executive Secretary reported on the activities and actions of the Secretariat since the last Council Session (part II – Annexes: paper *C38_05_Report-Secretariat*). In particular, the relaunch of the EMS website emetsoc.org was detailed and an outline of the structure provided.

6. Report of the Treasurer

The financial report, as given by the Treasurer to the EMS Council, is provided in part II – Annexes: paper *C38_06_Report-Treasurer*.

C38.03 Free Reserves (*Freie Rücklagen*): The Council decided to allocate 36 126.19€ of the income from 2017 to the Free Reserve (*Freie Rücklage*). (Votes 8:0:0)

Council noted the Membership Fees 2018 will be 1.207€/individual member of a Member Society.

Council agreed to keep the additional contributions of permanent members of Council at the same level, but noted that sometime soon an increase needs to be considered.

The situation with the staffing of the secretariat was noted, and it was recognised that additional hours/staff might need to be considered in future.

Action 3: The Bureau will keep the Executive Secretary's workload under review and, if necessary, take action to provide additional support.

The Treasurer presented a proposal for a revised EMS Budget 2018, taking into account (a) the costs for the website development were not paid in 2017 but in 2018 and (b) an increase in banking charges for the current account (part II – Annexes: paper *C38_06_Report-Treasurer*).

C38.04 Budget 2018: The Council approved the Budget for 2018 as presented in paper *C38_06*. (Votes: 8:0:0)

C38.05 Report of the Treasurer: The Council approved the Report of the Treasurer. (Votes: 8:0:0)

The President thanked the Treasurer, Heinke Schlünzen, for her excellent work in preparing and presenting the accounts and the budget.

7. EMS Publications

a. EMS Conference Proceeding ASR

In paper *C38_07_publications* it was outlined that the name of the EMS journal (ASR – Advances in Science and Research) is not very specific and does not reflect the actual content of the manuscripts and the related conferences; this has also hindered getting the journal accepted in a specific citation database. Thus options to deal with this have been considered.

C38.06 Open Access EMS Journal: Council decided to keep the scope and the main title of ASR, and change the subtitle to "Contributions in Applied Meteorology and Climatology".
(Votes: 8:0:0)

Action 4: Executive Secretary will inform Copernicus about the change of subtitle to ASR.

b. Proposal by MDPI

The proposal by MDPI (paper *C38_07_publications*, section b) was considered. It was noted that having EMS affiliated with the journal *Atmosphere* would conflict with the publishing interests of some Member Societies. In addition, the requirement for the EMS to "set up special issues with EMS conferences and collect selected papers from the conferences" would conflict with the purpose of ASR.

C38.07 MDPI Proposal: Council decided to decline the offer by MDPI to have EMS affiliated with the journal *Atmosphere*. (Votes: 8:0:0)

Action 5: The President will inform MDPI about the Council's decision to decline its offer.

c. Additional considerations

Council agreed not to establish an award for a best paper in ASR at this stage; this might be reconsidered if ASR is included in all relevant citation indices.

Establishing a new journal on communication and outreach in meteorology and climatology was not considered practical because the EMS does not have the resources to start a journal. Also there are already publications that are willing to publish articles dealing with those activities.

8. EMS Meetings: CoM report

The Chair of the EMS Committee on Meetings (CoM) reported on the activities of the committee, the preparations for the EMS Annual Meeting 2018, the change in membership of the committee, and a number of strategic issues (part II – Annexes: paper *C38_08_Report-CoM*).

a. EMS Annual Meeting 2017

The EMS Annual Meeting 2017 in Dublin was very successful in terms of participation, contributions and the involvement of stakeholders. This was encouraging with respect to the major restructuring of the session programme that had been implemented over the preceding year.

b. EMS Annual Meeting 2018

The preparations for the EMS Annual Meeting 2018 was reported (part II – Annexes: paper *C38_08*, item 2) along with a planned budget. It was noted that the session programme includes about ten new sessions and the deadline for abstract submission is 13 April 2018. Authors are again asked whether they require a programme book; the outcome will be the basis for determining the number of copies that will be printed.

The presence of EMS on the social media channels and preparation for material for the website during the conference was discussed. It was agreed that support for the Executive Secretary is necessary to provide information and react to any issues that are raised by participants.

Action 6: The Executive Secretary will contact the Media Team and discuss options for finding a suitable person to provide support for website/social media activities during EMS2018.

The provision of technical support for the website/social media during the year was considered. Council agreed that it would be prepared to spend money on such a support if it is required.

d. EMS Annual Meeting 2019

C38.08 PSC for EMS Annual Meeting 2019: The Council approved the membership of the Programme and Science Committee for the EMS Annual Meeting 2019 as provided in Annex B. (Votes: 8:0:0)

A potential theme for the EMS2019 will be further discussed with the hosts and the PSC.

Action 7: Chair of CoM will propose a theme for EMS2019 at the 39th Session of Council in Budapest on 2 September 2018.

e. Future venues

Council noted that there are several potential venues for EMS2022 in Germany, with the University of Bonn looking attractive in terms of central location and infrastructure.

In addition to Croatia, the French society, Météo et Climat, in collaboration with Météo-France has declared an interest in hosting EMS2023. Proposals have been requested for CoM's consideration and evaluation.

f. Strategic Issues

The progress in CoM's contributions to the implementation of the strategic plan was considered under the agenda item 12, as well as the strategic white paper on the role of the Annual Meeting and a related communication strategy.

The President thanked the chair of the CoM for the report and the entire CoM for continuing to develop the Annual Meetings in terms of their quality and scope.

9. Awards & Prizes

9.1. Report of the Awards Committee

On behalf of the Chair of the Awards Committee the Executive Secretary reported on the activities of the committee since the last Council Session (part II – Annexes: paper *C38_09_Awards*, section 1.)

Two nominations were received for the Silver Medal 2018. The Awards Committee provided evaluation of both candidates and a recommendation for Council.

C38.09 EMS Silver Medal 2018: The Council selected Tillmann Mohr to receive the EMS Silver Medal 2018. The citation agreed is: "Tillmann Mohr has played a key role in shaping the European Meteorological Infrastructure (EMI). Under his visionary leadership, EUMETSAT matured into an internationally recognised organisation. In addition, he made an outstanding contribution to establishing a global space-based meteorological observing programme under the umbrella of WMO and has been instrumental in developing training and educational programmes for satellite meteorological products in Africa and worldwide. Through his entire career, he has been committed to the European meteorological community and has been very active in convincing decision-makers, as well as the public, about the importance of meteorological observations from space."

Action 8: Fritz Neuwirth will investigate potential candidates for the laudation of Tillmann Mohr.

Action 9: The Executive Secretary will amend the statement on the website concerning the three criteria so that "All three are of equal importance in the evaluation process" is replaced by "All three criteria are important."

The Council thanked the members of the Awards Committee for their work.

9.2. Technology Achievement Award (TAA)

The Chair of the TAA Committee reported on the selection procedure and related issues.

C38.10 EMS Technology Achievement Award 2018: The Council selected the "*Ninjo*" project to be recognised through the EMS Technology Achievement Award 2018. The citation agreed is: "*Ninjo* is a major contribution to meteorology: innovative and widely applicable as a universal monitoring, forecasting and warning system of greatest importance for the daily information of all kind of users, *Ninjo* has proven its quality in the daily production of countless forecast products even in critical weather situations. Developed by an international Consortium in Europe and Canada, its production capabilities are applicable in any operational environment." (Votes: 8:0:0)

Terms of reference

A two-stage procedure for the application process for the TAA (one page initial proposals with selected candidates then being invited to submit a detailed application) was tested for the 2018 award. Based on the experience with this, the TAA committee proposes to change the Terms of Reference to reflect this two-stage approach.

C38.11 Terms of Reference for the EMS Technology Achievement Award 2018: The Council approved revised Terms of Reference for the EMS Technology Achievement Award in point 4 related to the nomination procedure so that "A call for nominations is issued each year in autumn, with a submission deadline in January" is replaced by "Submission is encouraged in two stages: Nominators are invited to submit an outline of the proposal until a deadline in late autumn. The outline proposal should present the key achievements in the form of an abstract (max 1 A4 page). The Selection Committee will provide a preliminary assessment of the proposal and guidance for the full submission to the nominators within 6 weeks. This stage is optional and not a pre-requisite for the submission of the full proposal." (Votes 8:0:0)

Evaluation Criteria

The nature of the two nominations was very different and not comparable. The TAA committee proposed to change criteria B6 – Sustainability; Council agreed that the wording "Maintainability" should replace Sustainability.

Committee membership

One person had stepped down from the committee in autumn. The Chair of the TAA Committee recommends that the committee should have at least five members, preferably seven.

Action 10: The Chair of the TAA Committee, in collaboration with the Executive Secretary, will seek candidates for the TAA committee; all EMS Members will be informed about the vacancies and invited to make nominations.

9.3. EMS Media Awards

The Executive Secretary reported on behalf of the Chair of the Media & Communication Team on the composition of the selection committees for the Media Awards (paper *C38_09_Awards*, section 3).

C38.12 Selection committees Media Awards 2018: The Council approved the following compositions to the selection committees for the Media Awards 2018:

Outreach and Communication Award Selection committee: Tanja Cegnar – Slovenia (chair), Carlos Yagüe – Spain, Tomas Halenka – Czech Republic , Rasmus Benestad – Norway, Liz Bentley – United Kingdom, Tomas Wostal – Austria.

TV Weather Forecast Selection committee: Jay Trobec – AMS (chair), Tanja Cegnar – Slovenia, Helga van Leur – The Netherlands, Panos Giannopoulos – Greece, Paul Gross – USA, Claire Martin – Canada, Jill Peters – Belgium, Haleh Kootval – Switzerland.

Broadcast Meteorologist Award Selection Committee: Tanja Cegnar – Slovenia (chair), Carlos Yagüe – Spain, Inge Niedek – Germany; Gerald Fleming – Ireland; Paul Gross – USA, Rasmus Benestad – Norway. (Votes 8:0:0)

9.4. EMS Tromp Awards

In the report, Tanja Cegnar, Chair of the EMS Tromp Award Selection Committees, described the announcements and selection process of the EMS Tromp Award 2018 and the Tromp Foundation Travel Awards for Young Scientists (TFTAYS) for presentations specifically of papers in biometeorology at the EMS Annual Meetings (part II – Annexes: paper *C38_09_Awards*, section 4).

The EMS is grateful for the support of the Tromp Foundation for these awards; the TFTAYS are a valuable addition to the awards programme and provide much-appreciated support for the EMS Annual Meetings and the scientific development of young scientists.

9.5. Harry Otten Prize

The next prize will be awarded in 2019; a short announcement by the Harry Otten Board is foreseen during the Opening at EMS2018.

10. Liaison Committee

At the 37th Session, Council tasked the committee to submit a proposal for the membership and an action plan of the Liaison Committee (LC) to the next Council Session (paper *C38_10_Report_Liaison_Committee*).

The Chair of the Liaison Committee participated remotely to the meeting. The following suggestions were made concerning the *ems-message*:

- *Frequency of production of the “ems-message”*. Aiming to publish the *ems-message* every two months rather than every six weeks might reduce the workload but still leave open the option of having more frequent issues if there is a high number of submitted items.
- *Submission arrangements*. It might be beneficial to provide on the EMS website guidelines and deadlines for submission of items. Also consideration could be given to having an e-mail address specifically for the submission of items.
- *Source of items*. NMHSs and other Associate Members could be encouraged to provide items. Also Member Societies could be encouraged to submit items about activities affecting amateur members.
- *Providing access*. EMS Member Societies could be encouraged to put links to the *ems-message* on their website, if not distributing the link to the *ems-message* directly to their members.

Action 11: The Liaison Committee will consider the suggestions made by Council about the *ems-message*, and provide an update on actions at the 39th Session of Council in Budapest on 2 September 2018.

Action 12: The President with the assistance of the Executive Secretary will include communication with Member Societies as an item for the 21st General Assembly in Budapest on 2 September 2018.

Action 13: The President will work with the Chair of the Liaison Committee and the Executive Secretary to nominate a co-chair for the formal election at the 39th Session of Council in Budapest on 2 September 2018.

C38.13 Liaison Committee membership: The Council approved the following membership for three years: E. Gleeson (Ireland, chair), Hrvoje Bobinac (Croatia), Sinead Duffy (Ireland), Hanneke Luijting (The Netherlands), Bob Riddaway (United Kingdom), Andrea Oestreich (EMS), Martina Junge (EMS). (Votes 8:0:0)

Discussion on questions that came out from the survey

The Liaison Committee was thanked for preparing and analysing the survey of Member Societies.

- *Could Member Societies submit nominations for awards rather than nominations having to come through EMS Committees/Council?* Council considered the nomination procedures for different awards and agreed to not change any of them at this stage. The majority already allow some form of submission by individuals.
- *Could EMS do more for amateurs?* The survey revealed a large percentage of amateurs in many societies. As a first step the RMetS, which works a lot with and for amateurs, will use the *ems-message* to explain what is done.
- *What social media platforms should the LC use? What platforms are used by each EMS member society?* The discussion was not fully conclusive. For now all social media platforms are kept, but it is not clear whether the resources are there to actually properly fill them with content and

who is responsible to make sure the legal requirements are kept. However, it was noted that they may be a good opportunity to connect with amateurs who use these platforms a lot. (see point above)

- *Should there be a side meeting in Budapest?* It was agreed that the items for the side meeting should be organised as part of the General Assembly where most of the societies will be present and there is no conflict with attendance of sessions. Based on this experience decisions for future side meetings could be made.
- *Can EMS fund any collaborative activities?* The view was that this is rather in the hands of the societies having the interest to coordinate their activities, and collaborate where there is a mutual benefit.
- *What should be done for Associate Members?* The new face of the ems-message provides a point for Associates Members to connect with Member Societies, and they should be encouraged to provide input to the ems-message.

Though the name of the committee does not fully reflect its activities, the Council agreed to keep the name "Liaison Committee".

The Council thanked the Liaison Committee members and in particular the chair for their commitment and work to set up this new committee which constitutes an important activity to further develop the EMS as a Member organisation.

11. Review of Project Teams and Committees

The activities of project teams and committees were reviewed (paper *C38_11_review-of-projects*).

11.1. Media and Communication Team

The Executive Secretary, on behalf of the chair of the Media and Communication Team, reported on recent activities and preparations for the EMS Annual Meeting 2018 in Budapest.

C38.14: Workshop Tips on dealing with the Media: The Council agreed that the workshop could be partly supported with funds provided by EMS if needed. (Votes 8:0:0)

The Council thanked the Media and Communications Team and its chair for its very effective and important activities and collaborations.

11.2. Mentoring Scheme

Based on the strategic plan, a proposal was made to explore the possibility of implementing an EMS mentoring scheme. It was recognised that mentoring is an effective way of supporting early career scientists. However, it was decided that at this stage the best option is to seek and exchange information about existing mentoring schemes carried out by Member Societies.

Action 14: The President with the assistance of the Executive Secretary will include mentoring as an item for the 21st General Assembly in Budapest on 2 September 2018.

11.3. Education Team

After the side meeting in Dublin in September 2017 (report in paper *C38_11*) Sylvia Knight (RMetS) provided a summary and action plan, and distributed this to all participants of the meeting, but no further input and feedback was received. In principle, RMetS is still willing to be involved in establishing an international education project but only if others are willing to engage in a project and make significant contributions. At present there appears to be nobody willing to take the lead on behalf of the EMS, but the EMS could try to collect and disseminate information about the educational activities of Members.

Action 15: Bob Riddaway will contact RMetS/Sylvia Knight to explore whether the RMetS is willing to take the lead in gathering information about the educational activities of Members.

Action 16: Jean-Pierre Chalon will write an article on the educational activities of Météo et Climat.

12. Progress with Strategy Implementation

12.1. Progress report on activities to support the objectives

All the actions were reviewed: positive actions, specific points, updates and additions for a number of objectives and actions (paper *C38_12_Progress with strategy implementation*) are detailed below:

- 1b. The aim to enhance the role of EMS Members at the Annual Meeting should be specifically included and ways to enable this sought.
- 1d. Update the decision on a mentoring programme (see item 11.2, above)
- 1e. ASR Subtitle adapted to reflect its content and make the profile clearer
- 1h. It is difficult for the EMS to contribute to education and outreach activities without someone being prepared to take the lead (see item 11.3 above)
- 2c. Successful co-operation with EUMETNET in recent years in the context of the Annual Meeting; the aspect still missing in this forum touches the observational programmes of EUMETNET; the Associate Member present will convey and discuss this with the group of NMHS and EUMETNET.
- 2d. Investigation of the factors that determine the size of membership has not yet been fully investigated. This will remain as part of the work programme of the Liaison Committee.

Action 17: Council members will send comments on the implementation of the strategic plan to Bob Riddaway by 30 April 2018.

Action 18: The President with the assistance of the Executive Secretary will include monitoring implementation of the strategic plan as an agenda item for each session of Council.

It was suggested that at the General Assembly the discussion of Members should be concentrated on a few issues (for example education activities, what are successes, what are the problems) where input from Members would be of most value.

12.2. Strategy for the Annual Meeting

The CoM has undergone a brainstorming process to identify the drivers, needs and demands from the evolving society and science in order to assess ways in which the EMS might respond through the Annual Meeting (paper *C38_12a_Report-CoM-addendum*). It was agreed that the document will:

- Lay the foundation for developing a new strategic plan.
- Define the place of the EMS in the changing environment of meteorology in Europe.

Action 19: Council members will send comments about the communications strategy for the Annual Meeting to Sylvain Joffre by 30 April 2018.

Action 20: The CoM will share its draft strategy with other committees to get their feedback.

It was noted that it would be appropriate for EMS2019 to include a presentation about EMS's achievements over the last 20 years and the current EMS strategy.

13. Review of the EMS mission

Due to time constraints this issue was not discussed and will be included in the agenda of the 40th Session in spring 2019 (paper *C38_13_EMS-review of EMS mission*).

14. Accreditation

The importance of accreditation was outlined in paper *C38_14_accreditation*. Also Heinke Schlünzen and Bob Riddaway gave presentations about the schemes run by DMG in Germany and RMetS in the UK.

EMS is unlikely to ever have the resources to develop an accreditation scheme. However, the EMS might be able to facilitate Member Societies using existing schemes or developing their own.

Action 21: The President with the assistance of the Executive Secretary will include accreditation as an item for the 21st General Assembly in Budapest on 2 September 2018.

15. Changes to Rules of Procedure for the General Assembly and Council

Various proposals concerning rules of procedure were discussed (paper *C38_15_rules-of-procedure*).

A Rules of Procedure for the General Assembly

Consideration was given to the rationale for countries with more than one Member Society only having one vote at the General Assembly.

C38.15: Rule 2 of the RoP of the General Assembly: Council agreed to recommend to the General Assembly to delete rule 2 in its current formulation so that each Member Society would have an individual vote at the General Assembly. (Votes 7:1:0)

Action 22: The Bureau will prepare a document summarising the arguments for deleting rule 2 of the RoP of the General Assembly.

It is unlikely that all Member Societies will have a representative at a General Assembly. To ensure all Member Societies have the opportunity to vote at a General Assembly, it could be desirable to allow proxies to be nominated.

C38.16: Proxies for the General Assembly. Council agreed to recommend to the General Assembly to change the rules of procedure of the General Assembly so that:

- a. A Member Society that cannot send a representative member can nominate a proxy (i.e. someone from a Member Society attending the General Assembly who can vote on behalf of another Member Society). (Votes 5:2:1)
- b. The number of proxies held by an individual should be limited to one. (Votes 8:0:0)

Action 23: The Bureau will prepare a document summarising the arguments for changing the RoP of the General Assembly so that proxies can be nominated.

B Rules of Procedure for Council

In order to provide more flexibility in the use of voting by correspondence Council considered changing its rules of procedure. Also consideration was given to clarifying who can act as a representative of a Member Society on the Council.

C38.17 Voting by correspondence: The Council approved a new formulation of Rule 50: "A vote by correspondence is a ballot, that can be called by the President at any time between sessions of the Council at the request of at least two Council Members. The invitation to vote can be sent around to the Council Members at once upon receipt of the request, *if it concerns (a) an urgent matter, (b) a matter which has been described earlier by the EMS Council in session as something which should be settled in this fashion or (c) an uncontroversial or procedural matter for which a prompt decision will enhance the effectiveness or efficiency of EMS's activities.* For other matters, sending out an invitation to vote by correspondence must be preceded by sending around adequate information on the matter to be voted upon not less than 30 days earlier, so that Representatives who wish to exchange views on the matter can do so before the invitation to vote is sent out." (Votes 8:0:0)

C38.18 Representative on the EMS Council: The Council approved an amendment to Rule 4 so that it becomes: "Each Member Society elected at a General Assembly to provide representation on the Council shall communicate to the Executive Secretary of the Society the name of the *member of that Society* who will represent it at the Council". (Votes 8:0:0)

Action 24: The Bureau will prepare a document that informs the General Assembly on the changes decided in C38.15 and C38.16 for approval by the General Assembly.

16. Transition between presidencies

Due to time constraints this item was not treated at the meeting and will be included in the agenda for the next spring meeting in 2019.

17. Membership

The Secretariat reported that payments by the Associate Member AEMet, Spain, for 2016 and 2017 have been contributed, and the membership status from "dormant" revoked from 2 January 2018.

MeteoMak cancelled its membership in EMS due to its own inactivity over the last couple of years.

C38.19 Membership application of the Association of Aviation Meteorologists – Macedonia: The Council approved the Vozduhoplovni Meteorolozi – Macedonia (FYR) (Association of Aviation Meteorologists) as an EMS Member Society. (Votes 8:0:0)

18. Council Composition 2018 – 2019

Two seats on Council will become vacant after C39 in September. Council tasked the Executive Secretary to contact the following Member Societies and invite them to nominate a representative for Council for the term 2018 – 2021.

- Group 1: Switzerland (1), Slovenia (2);
- Group 2: Cyprus (1), Bosnia & Herzegovina (2), Greece (3), Serbia (4);
- Slovakia should rather be invited to start representation in 2019, tying in with the Annual Meeting 2020 in Bratislava.

In the invitation it should be mentioned that a female representative would be very welcome.

19. AOB

No issues were raised under this agenda item.

20. Council Session 39

C38.20 Venue for 39th Council Session: The Council agreed that the 39th Session will be held in Budapest on 2 September 2018. (Votes: 8:0:0).

In closing, the President thanked all council representatives and committee chairs for their attendance and active participation in this session.

Annex A: Agenda

Annex B: List of Decisions

Annex C: Composition Programme and Science Committee 2019

ANNEX A: Agenda agreed by the EMS Council

1. Opening
2. Acceptance of the Agenda and declaration of AOB
3. Implementation of decisions and actions agreed at the 37th Session
4. Report of the President on the activities of the Bureau
5. Report of the Secretariat
6. Report of the Treasurer (including review of budget 2018)
7. Publications: "ASR" and "Atmosphere"
8. Report of the Committee on Meetings
9. Awards
10. Liaison Committee
11. Review of Project Teams
12. Progress with strategy implementation
13. Review of EMS mission
14. Accreditation
15. Changes to Rules of Procedure for the General Assembly and Council
16. Constitution/Rules of Procedure: Transition between presidencies
17. EMS Membership
18. Council composition term 2018 – 2019
19. AOB
20. Time and place of the 39th Council Session: 2 September 2018, Budapest

ANNEX B: List of Decisions of the EMS Council at its 38th Session, 10-11 April 2018

- C38.01 Committee on Meetings membership:** The EMS Council approved the membership of Haleh Kootval on the EMS Committee on Meetings until autumn 2020.
- C38.02 Report of the President and Bureau:** The Council approved the Report of the President and Bureau.
- C38.03 Free Reserves (Freie Rücklagen):** The Council decided to allocate 36 126.19€ of the income from 2017 to the Free Reserve (Freie Rücklage).
- C38.04 Budget 2018:** The Council approved the Budget for 2018 as presented in paper C38_06.
- C38.05 Report of the Treasurer:** The Council approved the Report of the Treasurer.
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- C38.09 EMS Silver Medal 2018:** The Council selected Tillmann Mohr to receive the EMS Silver Medal 2018. The citation agreed is: "Tillmann Mohr has played a key role in shaping the European Meteorological Infrastructure (EMI). Under his visionary leadership, EUMETSAT matured into an internationally recognised organisation. In addition, he made an outstanding contribution to establishing a global space-based meteorological observing programme under the umbrella of WMO and has been instrumental in developing training and educational programmes for satellite meteorological products in Africa and worldwide. Through his entire career, he has been committed to the European meteorological community and has been very active in convincing decision-makers, as well as the public, about the importance of meteorological observations from space."
- C38.10 EMS Technology Achievement Award 2018:** The Council selected the "*Ninjo*" project to be recognised through the EMS Technology Achievement Award 2018. The citation agreed is: "*Ninjo* is a major contribution to meteorology: innovative and widely applicable as a universal monitoring, forecasting and warning system of greatest importance for the daily information of all kind of users, *Ninjo* has proven its quality in the daily production of countless forecast products even in critical weather situations. Developed by an international Consortium in Europe and Canada, its production capabilities are applicable in any operational environment."
- C38.11 Terms of Reference for the EMS Technology Achievement Award 2018:** The Council approved revised Terms of Reference for the EMS Technology Achievement Award in point 4 related to the nomination procedure so that "A call for nominations is issued each year in autumn, with a submission deadline in January" is replaced by "Submission is encouraged in two stages: Nominators are invited to submit an outline of the proposal until a deadline in late autumn. The outline proposal should present the key achievements in the form of an abstract (max 1 A4 page). The Selection Committee will provide a preliminary assessment of the proposal and guidance for the full submission to the nominators within 6 weeks. This stage is optional and not a pre-requisite for the submission of the full proposal."
- C38.12 Selection committees Media Awards 2018:** The Council approved the following compositions to the selection committees for the Media Awards 2018:
Outreach and Communication Award Selection committee: Tanja Cegnar – Slovenia (chair), Carlos Yagüe – Spain, Tomas Halenka – Czech Republic , Rasmus Benestad – Norway, Liz

Bentley – United Kingdom, Tomas Wostal – Austria.

TV Weather Forecast Selection committee: Jay Trobec – AMS (chair), Tanja Cegnar – Slovenia, Helga van Leur – The Netherlands, Panos Giannopoulos – Greece, Paul Gross – USA, Claire Martin – Canada, Jill Peters – Belgium, Haleh Kootval – Switzerland.

Broadcast Meteorologist Award Selection Committee: Tanja Cegnar – Slovenia (chair), Carlos Yagüe – Spain, Inge Niedek – Germany; Gerald Fleming – Ireland; Paul Gross – USA, Rasmus Benestad – Norway.

C38.13 Liaison Committee membership: The Council approved the following membership for three years: E. Gleeson (Ireland, chair), Hrvoje Bobinac (Croatia), Sinead Duffy (Ireland), Hanneke Luijting (The Netherlands), Bob Riddaway (United Kingdom), Andrea Oestreich (EMS), Martina Junge (EMS).

C38.14: Workshop Tips on dealing with the Media: The Council agreed that the workshop could be partly supported with funds provided by EMS if needed.

C38.15: Rule 2 of the RoP of the General Assembly: Council agreed to recommend to the General Assembly to delete rule 2 in its current formulation so that each Member Society would have an individual vote at the General Assembly.

C38.16: Proxies for the General Assembly. Council agreed to recommend to the General Assembly to change the rules of procedure of the General Assembly so that:

a. A Member Society that cannot send a representative member can nominate a proxy (i.e. someone from a Member Society attending the General Assembly who can vote on behalf of another Member Society).

b. The number of proxies held by an individual should be limited to one.

C38.17 Voting by correspondence: The Council approved a new formulation of Rule 50: "A vote by correspondence is a ballot, that can be called by the President at any time between sessions of the Council at the request of at least two Council Members. The invitation to vote can be sent around to the Council Members at once upon receipt of the request, *if it concerns (a) an urgent matter, (b) a matter which has been described earlier by the EMS Council in session as something which should be settled in this fashion or (c) an uncontroversial or procedural matter for which a prompt decision will enhance the effectiveness or efficiency of EMS's activities.* For other matters, sending out an invitation to vote by correspondence must be preceded by sending around adequate information on the matter to be voted upon not less than 30 days earlier, so that Representatives who wish to exchange views on the matter can do so before the invitation to vote is sent out."

C38.18 Representative on the EMS Council: The Council approved an amendment to Rule 4 so that it becomes: "Each Member Society elected at a General Assembly to provide representation on the Council shall communicate to the Executive Secretary of the Society the name of the member of that Society who will represent it at the Council".

C38.19 Membership application of the Association of Aviation Meteorologists – Macedonia: The Council approved the Vozduhoplovni Meteorolozi – Macedonia (FYR) (Association of Aviation Meteorologists) as an EMS Member Society.

C38.20 Venue for 39th Council Session: The Council agreed that the 39th Session will be held in Budapest on 2 September 2018.

Annex C: Composition of PSC2019 for EMS Annual Meeting 2019, to be held 9 – 12 September 2019 in Copenhagen, Denmark

Chair: Sylvain Joffre: EMS Committee on Meetings

Ingeborg Auer: EUMETNET Climate Programme

Eric Bazile: Météo France

Frank Beyrich: Deutscher Wetterdienst, Meteorologisches Observatorium Lindenberg –
Moderator UP Programme Stream

Tanja Cegnar: Environmental Agency of Slovenia – Moderator ES Programme Stream

Christian Csekits: EUMETNET - The Working Group on Cooperation between European
Forecasters (WGCEF)

Danish Meteorological Institute – *host NMHS*

Marie Doutriaux Boucher: European Organisation for the Exploitation of Meteorological Satellites
(*availability to be confirmed*)

Renate Hagedorn: Deutscher Wetterdienst; EMS Committee on Meetings – Deputy Moderator
OSA Programme Stream

Gerald Fleming, Met Éireann – Deputy Moderator ES Programme Stream

Zoltan Dunkel, MMT - Hungarian Meteorological Society – *host of the previous year*

Akos Nemeth, MMT - Hungarian Meteorological Society – *host of the previous year*

Sven Erik Gryning – Danish Meteorological Society – *host society*

Tim Hewson: European Centre for Medium-Range Weather Forecasts

Martina Junge: European Meteorological Society

Andrea Kaiser-Weiss: Deutscher Wetterdienst, Germany – Deputy Moderator UP Programme
Stream

Blaž Kurnik: European Environment Agency

World Meteorological Organisation

Haleh Kootval: Worldbank, EMS Committee on Meetings

Marc Korevaar: Kipp & Zonen, representing the Hydrometeorological Equipment Industry (HMEI)

Pierre-Philippe Matthieu: European Space Agency (ESRIN – EOP/SE)

Andrea Montani: ARPA-Servizio Idro-Meteo-Clima – Moderator OSA Programme Stream

Manuel Palomares: EUMETNET (**Dick Blaauboer – Deputy**)

Dennis Schulze: MeteoGroup, representing the Association of Private Meteorological Services
(PRIMET)

Gert-Jan Steeneveld: Wageningen University, EMS Committee on Meetings

Tony Wardle: MetOffice, United Kingdom

Saskia Willemse: MeteoSwiss, EMS Committee on Meetings

Slovak Meteorological Society – *host society of 2020*