

EMS Publications Committee

Terms of Reference

Purpose

The Committee on Publications will recommend publication best practices and developments for the consideration of the EMS Council. The Committee shall pay attention to publications and practices already existing in Member Societies and other organisations in order to coordinate the development of an EMS policy aimed at facilitating the generation and distribution of scientific and technical information to a wide range of audiences.

Focus of activity

The Committee on Publications shall investigate and recommend activities within the following areas:

- The best publication practices used in Member Societies and other organisations;
- Web-based publication practices and possible coordination by the EMS;
- Cooperation with other Societies (outside EMS) on access to their publications;
- Provision of a catalogue and pricing information on Member Society publications and those of other Members;
- Publication distribution procedures used by Member Societies and other organisations;
- Linking of library catalogues of Member Societies and organisations and inter-library loan facilities;
- Production of specific EMS publications;
- Appropriate sources for production of EMS publications.

The Committee Members will not become involved directly with the publication process but will encourage the persons involved with publications in Member Societies and organisations to cooperate on sharing ideas and information of advantage to each other and also the EMS as a whole.

Rules of procedure

Members of the Publications Committee, including the Chair and vice-Chair are approved by the EMS Council for a period of two years and shall include at least one EMS Councillor. Members of the Committee, including, Chair and vice-Chair shall be eligible for one or more subsequent terms. The Committee may propose new members to the EMS Council.

In an initial phase, the Publications Committee will be chaired by Mike Phillips (EUMETSAT) until 31 January 2003. The EMS Executive Secretary, Arne Spekat, will serve as a committee Member. The future composition will have to take into account the proposals of the initial Committee Chairman's successor and the EMS Members.

The Committee on Publications will work mainly through computer links and telephone but may hold face-to-face meetings when necessary. Such meetings should, when possible, be at the times of other EMS meetings such as Council, annual meetings and conferences.

The Committee on Publications shall report to the EMS Council.

The Committee on Publications may propose a revised Terms of Reference to the EMS Council in the light of experience.